



Prince Hall Grand Council of Royal and Select Masters Commonwealth of Virginia Prince Hall PHA.

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TO:

Grand Illustrious Deputy Master, Grand Illustrious Principal Conductor of the Works, Past Right Grand Thrice Illustrious Masters, Elected and Appointed Grand Council Officers, Thrice Illustrious Masters, Deputy Masters, Principal Conductors of the Works, Past Thrice Illustrious Masters, Officers and Illustrious Companions of all subordinate councils obedient to the Prince Hall Grand Council of Royal and Select Masters of the Commonwealth of Virginia, Prince Hall Affiliated, Inc.

January 18, 2023

Greetings,

Know ye that, I Michael Hairston, Right Grand Thrice Illustrious Master, pursuant to Article VII, Section 2 of the Constitution of the Prince Hall Grand Council Royal and Select Masters, Commonwealth of Virginia, Prince Hall Affiliated, Inc. and by the authority vested in me, do hereby proclaim that the Prince Hall Grand Council, Royal and Select Masters will convene at 9:00 AM and Consecrate the Council Room at 9:00 AM on 19 May 2023.

Purpose: 26th R&SM and 21st LOCOP Annual Assembly

Dates: 19-20 May 2023

Place: Four Points Sheraton, 9901 Midlothian Turnpike, Richmond, VA 23235. Reservations should be made under Group Code - Ask for Purple House Grand Conference. NOTE: Room reservations can be made on Thursday 18 May.

I do hereby summon ALL Grand Council Officers Elected and Appointed, ALL Past Honorary Grand Council Officers and ALL Council Officers and their Members to be present for the purpose of reviewing the state of the craft and transacting any business that may come before this Grand Council.

Given under my hand and seal, this 19 day of January, 2023

Michael Hairston

Michael Hairston
Right Grand Thrice Illustrious Master

James J. Manning III

James J. Manning
Grand Recorder

**PRINCE HALL GRAND COUNCIL ROYAL and SELECT MASTERS
PRINCE HALL GRAND COURT LADIES OF THE CIRCLE OF PERFECTION
COMMONWEALTH OF VIRGINIA, PHA**

**COVID-19 (OMICRON, DELTA VARIANTS)
LIABILITY WAIVER and STATEMENT of UNDERSTANDING**

PLEASE PRINT

Name: _____ Telephone No. _____

Street, Address: _____

City, State, Zip Code: _____

Council/Court Name _____

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1. I voluntarily seek admission to the PHGC R&S M 26th Annual Grand Assembly and the PHGC LOCOP 21st Annual Grand Session, to be held in **Richmond, Virginia May 18-21, 2023.**
 2. I understand that this event include memorial services, opening ceremonies, meetings, and other “in-person” actives. I further acknowledge that may be increasing my risk of exposure to the Coronavirus/CODID-19 as a result.
 3. I understand the contagious nature of the Coronavirus/COVID-19 and that the Center for Disease Control (CDC) and many other public health authorities recommend practicing the following precautionary measures, including, but not limited to, social distancing of at least six (6) feet apart, frequent handwashing and hand-sanitizing, and wearing a face covering or mask over one’s mouth and nose.
 4. I understand that for all “in-person” activities every reasonable step will be taken to provide a safe environment in conformance with applicable CDC and local public health authority recommendations. I acknowledge that I too must comply with all precautionary measures as set forth above to reduce the risk of contagion during this event/function.
 5. I further understand that, notwithstanding all safety precautions being taken, the risk of contracting COVID-19 during an “in-person” activity cannot be eliminate. Therefore,

I, on behalf of myself, my heirs, and any personal representatives, hereby release and agree to hold harmless Prince Hall Grand Council Royal and Select Masters, PHA and the Prince Hall Grand Court Ladies of the Circle of Perfection, PHA, together with all members, agents and employees, from any and all causes of actions, claims, demands, damages, cost, expenses and compensation for damage or loss to myself and/or property, including but not limited to., bodily injury, illness, death, or medical treatment, that may be caused by any act, or failure to act of Prince Hall Grand Council Royal and Select Masters, PHA and the Prince Hall Grand Court Ladies of the Circle of Perfection, PHA, or that may otherwise arise in any way as a result of, and in connection with, the Coronavirus/COVID-19.

Signature

Date

“THIS FORM MUST BE RETURNED WITH YOUR REGISTRATION FORM”

**Prince Hall Grand Council Royal and Select Masters
Prince Hall Grand Court Ladies of the Circle of Perfection
COMMONWEALTH OF VA, PHA**

COVID-19 ADMINISTRATIVE NOTES

The Prince Hall Grand Council Royal and Select Masters and the Prince Hall Grand Court LOCOP is fully aware and takes seriously the dangers involving exposure to the COVID-19 virus and its several variants. The protection and safety of our members, attendees, leadership, and staff is our top priority. All Attendees will adhere to the following health and safety protocols during the assembly in Richmond, Virginia.

1. The wearing of a facemask is **REQUIRED** at all times during the Annual Grand Assembly (unless actively eating or drinking) Facemasks and hand sanitizer will be made available to all members if needed.
2. Prior to checking in at the advance/onsite registration desk, you must first visit the Medical/COVID-19 Check-In station. Please **DO NOT GO** to the advance/onsite registration desk before going to the **Medical/COVID-19 Check-In Station**.
3. The Prince Hall Grand Council Royal and Select Masters, PHA and the Prince Hall Grand Court LOCOP, PHA is requiring all attendees to provide proof of one of the following: **VACCINATION CARD, showing full vaccination status against COVID-19 or a Negative COVID-19 PCR or rapid test result administered by a medical professional and taken within 72 hours of check-in at the 26th and 21st Annual Grand Assembly.**
4. Daily Screening will consist of a current COVID-19 Self-Assessment Questionnaire with a temperature check. **Attendees with temptures above 100.4° F/38° C will be evaluated for COVID-19 and will not be allowed into the meeting.** All attendees will be required to complete a copy of the **COVID-19 Liability Waiver and Statement of Understanding**. If you answer “YES” to any of the “Symptoms”, “Contact”, or “Temperature” related questions on the COVID-19 Self-Assessment Questionnaire, you will not be permitted into the meeting and will need a negative COVID-19 test and normal temperature to be admitted the following day. A wristband will be issued to all attendees (daily) after successful completion of the medical screening process. **NO WRISTBAND, NO ENTRY!!!** A **WRISTBAND** is required to register onsite or to pick up credentials at the advance/onsite registration desk.
5. Temperature checks will be required anytime you leave and return to any designated meeting areas. Temperature checks may also be rendered throughout the session or as directed by the presiding officer.
6. Social distancing inside and outside of the meeting is required. We are currently working with the venue to establish parameters around seating inside each meeting space. Please remain cognitive of your surroundings and environment as you enter the meeting rooms. The Prince Hall Grand Council Royal and Select Masters, PHA and the Prince Hall Grand Court LOCOP, PHA encourages groups to minimize social group gatherings outside of those already scheduled as part of the Annual Grand Assembly. We are grateful for your attendance and participation at this year’s Annual Grand Assembly but, your safety is out utmost concern



26th PRINCE HALL GRAND COUNCIL ROYAL and SELECT MASTERS
COMMONWEALTH OF VIRGINIA, PHA



21st PRINCE HALL GRAND COURT LADIES OF THE CIRCLE OF PERFECTION
COMMONWEALTH OF VIRGINIA, PHA

REGISTRATION FORM

MAY 18-20, 2023

Four Points by Sheraton
9901 Midlothian Turnpike
Richmond, VA 23235

RATE: \$139.00 plus Hotel and State Taxes

RESERVATION PHONE NO. 804-323-1144 EVENT ask for: Purple House Grand Conference

Hotel reservation deadline is MONDAY APRIL 17, 2023

ADVANCE REGISTRATION \$125.00

ON-SITE REGISTRATION \$150.00 (NO Banquet or Lunch Tickets)

REGISTRATION DEADLINE is APRIL 30, 2023

(PLEASE PRINT LEGIBLE)

Council or Court Name/# _____

Name _____ Title _____

Address _____
(Street) (City) (State) (Zip)

Telephone/Cell # _____ Email _____

Will a Guest Accompany You? Yes__ No__ Name _____

Please List any Dietary/Medical Needs _____

Advance Registration **\$125.00** \$ _____

Extra Banquet Ticket **\$70.00** \$ _____

Extra Lunch Ticket **\$50.00** \$ _____

TOTAL _____

Make Check/MO Payable to: **PRINCE HALL GRAND COUNCIL ROYAL & SELECT MASTERS**

MAIL ALL REGISTRATION and COVID-19 LIABILITY WAVIER FORMS TO:

RGAS EVELYN J. DAVIS (804-643-4317)
1517 N. 26TH STREET
RICHMOND, VIRGINIA 23223

"NO REGISTRATION FEE RETURNED AFTER MAY 5, 2023"

Date received _____ Amount _____ Check #/MO _____



Souvenir Journal Ad Contract

26th Prince Hall Grand Council Royal and Select Masters

COMMONWEALTH OF VIRGINIA, PHA

21st Prince Hall Grand Court Ladies of the Circle of Perfection

COMMONWEALTH OF VIRGINIA, PHA

Four Points by Sheraton Richmond

9901 Midlothian Tpke

Richmond, Virginia 23235

May 19-21, 2023

To commemorate this special event, a Souvenir Journal will be published. We are soliciting your support and participation.

DEADLINE FOR ALL ADS APRIL 15, 2023

Note: Ads received after the Post Mark Date will be returned

The Souvenir Journal will be an 8 1/2" X 11" booklet and rates are as follows:

Full Page: \$65.00 (with or without photo) Half Page: \$50.00 (with or without photo)

One Forth Page: \$40.00 (without photo) Business Card: \$20.00

Inside Back Page: \$75.00 (with photo - color) Outside Back Cover: \$100.00 (with photo - color)

NO HAND WRITTEN ADS WILL BE ACCEPTED

Please enter my subscription for a _____ page ad in your Journal. Please type or **print clearly** a copy of your ad on a separate sheet. For best quality ads, all photographs must be of good print quality, glossy color or black & white and no larger than 5" x 7".

NOTE: If you request the return of your photo please include a SASE (self-address stamp envelope)

We encourage you to submit your advertisement via email to: hgbrownsr@comcast.net

Subscriber's Title/Name: _____

Address: _____

City/State, Zip Code: _____

Contact Telephone Number: _____

Amount enclosed \$ _____ (Check or Money Orders Only!).

Council / Court: _____

Make your check or money order payable to: Prince Hall Grand Council, Royal & Select Masters

NOTE: NO AD WILL APPEAR IN THE JOURNAL UNLESS ACCOMPANIED BY PAYMENT

**MAIL TO: PTIM H. Glenn Brown, Sr.
 P. O Box 3513
 Chester, Virginia 23831**

Cell Phone No: 804-920-5584

Or Email to:

eMail Address: hgbrownsr@comcast.net



26th PRINCE HALL GRAND COUNCIL ROYAL AND SELECT MASTERS, PHA

21st PRINCE HALL GRAND COURT LADIES OF THE CIRCLE OF PERFECTION, PHA

Vendor Contract

FOUR POINTS by SHERATON
9901 Midlothian Turnpike
Richmond, Virginia 23235

May 18-20, 2023

Name of Vendor _____

Contact Person _____ email address _____

Address _____

City _____ State _____ Zip Code _____

Vendor cost for Annual Session.....\$125.00

EXTRA TABLES \$75.00

Neither The Prince Hall Grand Council Royal & Select Masters Commonwealth of VA or The Prince Hall Grand Court LOCOP Commonwealth of VA will **not** be held **responsible for Thefts or Stolen property nor financial lost while you are vending at the Conference.** You are responsible for setting up and breaking down your area.

Signature of Vendor _____

Vending Time

May 19, 2023 8 AM—8 PM May 20, 2023 8 AM—4:30PM

Make all Checks/Money Orders PAYABLE TO:

“PRINCE HALL GRAND COUNCIL ROYAL & SELECT MASTERS COMMONWEALTH OF VA”

Mail Contract with Check or Money Order To:

Dr. Gerard McShepard
812 Brook Hill Road, Condo 123
Richmond, VA 23227-2957
615-268-8734 ©
gmcsheward.phd@gmail.com

RM S. Faye Campbell
4 True Road
Stafford, Virginia 22556-1882
540-720-1297
tcampbellj@aol.com

Committee Use Only

Check / Money order # _____ Date Received _____